

Monday, 26 June 2017

Social Security Administration
151 SW 156th St
Burien, Washington 98166-4503
Sent via Certified Mail

To whom it may concern:

Enclosed is the form your office mailed to me requesting duplicate paystubs and the duplicate paystubs themselves. For the record, I attest that I worked from 26 October 2016 to 17 November 2016 for King County Elections and worked an average of 65 hours per week. I hasten to remind your office that not only did I call and report when I accepted the job offer (on or around 19 October 2016) but that I made an appointment at the same time for 12 December 2016. At that appointment, I gave the Social Security Administration employee copies of my paystubs, account and routing numbers for my new credit-union account, and requested and received information on the Plan to Achieve Self-Sufficiency program. I regret that your employee appears to have misplaced the paystubs I gave him. I hope you will find the duplicate ones satisfactory. I also reported, although much later (I believe sometime in March this year) that I had stopped working for the elections office.

In the future, I will do the following regarding work and paid employment:

- Alert the SSA that I have accepted a job offer, its projected hours, and pay rate per hour within seven (7) days of accepting the offer;
- Alert the SSA within ten (10) days of a reduction in hours or when I stop working;
- Within ten business days of receiving my last paystub, I will mail to your office all paystubs and a spreadsheet for Injury-Related Work Expenses along with a receipt for those IRWEs using the Business Reply envelopes given to me on 12 December 2016;
- In order to protect myself and to keep a paper trail of my reporting duties being fulfilled, I will only send records through First Class, certified mail from the US Postal Service.

Please do reach out if you need additional information or if I have made a mistake in following the protocol above.

Thank you for your time and attention in this matter. Have a pleasant day.

Sincerely,



Thomas Muething